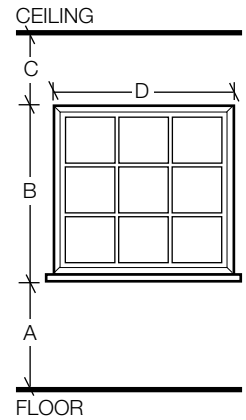# DRAWING YOUR FLOOR PLAN

Name _____

1. Start by measuring each wall of the room and record inside dimensions on the back page.
2. Next measure each wall section individually, record all windows, doors and other obstacles (i.e. outlets, switches, lights).
3. Record the height of window sill, height and width of the window and doors, and height of ceiling and soffits.
4. Indicate the approximate location of appliances and plumbing.
5. State all dimensions in inches.

WINDOWS

You must state the location of window placement in wall. Measure and record each window in the kitchen. All measurements should be from the outside edge of the trim. If window treatments are to be used they will be (check one):
☐ inside mount or ☐ outside mount.
Allow 3" on each side of the window for outside mount window treatments.

WINDOW DETAILS

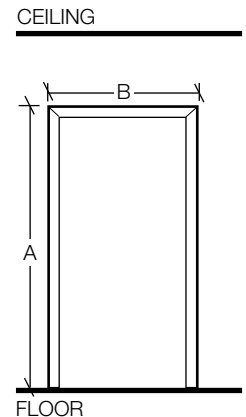| WINDOWS	A	B	C	D
#1				
#2				
#3				
#4				

DOORS

Measure and record each door in the kitchen. All measurements should be from the outside edge of the trim. If patio doors are to have draperies or blinds they will be (check one):
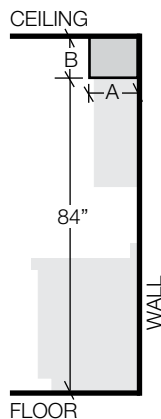☐ inside mount or ☐ outside mount.

DOOR DETAILS

DOORS	A	B	Hinge (L/R)	Swing (In/Out)
#1				
#2				
#3				
#4				

SOFFIT

A soffit is the bulkhead between the ceiling and the top of the cabinets. Distance from the floor to the soffit should be at least 84". Allow 1/4" more if you install an 84" tall cabinet. Soffit depth may vary, however, normal depth is 13" or 1" deeper than a wall cabinet. Check the soffit height and depth to ensure the cabinets do not extend beyond the existing soffits.
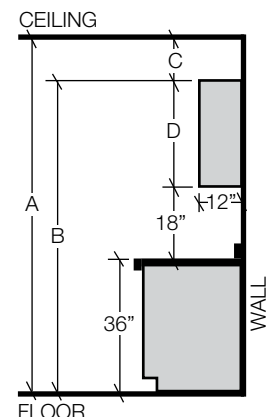

SOFFIT DETAILS

_____ A: Soffit Depth

_____ B: Soffit Height

ROOM

Record the general dimensions of your kitchen.

ROOM DETAILS

_____ A: Ceiling height

_____ B: Cabinet Height

_____ C: Soffit (depth & height)

_____ D: Wall Cabinet Height

FLOOR PLAN

Recommended Scale: 1/2" = One Foot

Name _____

0'   1'   2'   3'   4'   5'   6'   7'   8'   9'   10'   11'   12'   13'

0'

1'

2'

3'

4'

5'

6'

7'

8'

9'

10'

11'

12'

13'

14'

15'

16'